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| |  |  | | --- | --- | | For the |  | | **Project Status Report**  Initiative-158: Replace Silverlight  As of 06/20/2022 | **Project Manager:** Elizabeth White  **Project Sponsor:** Jeff Vail |

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| **Initiative Number:** 158 | | **ETSC Priority:** N/A | | **Project Target Completion Date:** 06/2022 | | | **Project Lifecycle:**  Execution | |
| **Project Description:** Replace Silverlight before end of life October 2021 | | | | | | | | |
| **Scope:** | **GREEN = No issues** | | **Schedule:** | | **Red = 3rd Date Change** | **Resources:** | | **GREEN = No issues** |

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| **Milestones** | **Start Date** | **End Date** | **Actual**  **Delivery Date** | **%**  **Complete** | **Actions/Comments** |
| Initiation | 12/09/2020 | 12/09/2020 | 12/09/2020 | 100% |  |
| Planning | 12/14/2020 | 09/30/2021 | 09/30/2021 | 100% |  |
| Execution | 01/04/2021 | 05/23/2022 |  | 99% |  |
| * System Testing | 04/12/2022 | ~~04/29/2022~~  05/06/2022 | 05/17/2022 | 100% |  |
| * User Acceptance Testing | ~~05/02/2022~~  ~~05/09/2022~~  05/17/2022 | ~~05/20/2022~~  05/31/2022 | 05/31/2022 | 100% |  |
| * Implementation | 05/31/2022 | 06/30/2022 |  | 94% | Deployed EDM/OpenSilver to Production on Saturday, 6/18/2022. |
| Closing | 05/31/2022 | 06/30/2022 |  | 1% | Started |

| **IT Task #** | **Completed Tasks This Reporting Period** | **Planned Activities for Next Reporting Period** | |
| --- | --- | --- | --- |
| FN-231  FN-664  FN-668  FN-667  FN-666  FN-218  ITOPS-3609  FN-661  FN-669  FN-662  ITOPS-3608  FN-235  FN-236  FN-663  FN-665  FN-232 | Completed Cutover Plan, task closed.  1st Customer Notification of Systems Down Sent 6/6, Added Rollout of OpenSilver to Plant Calendar, task closed.  2nd Customer Notifiction of Systems Down Sent 6/16, task closed.  Initial meeting with Userware vendor on 6/15 regarding support plan.  Slack Change-Notification, task closed.  Notify IT Service Desk, task closed.  Business Communication to Users-same day reminder, task closed.  Snapshots of Production Servers, task closed.  Backup EDM Production Website, task closed.  Shut Down EDM, task closed.  Install New Software on Production Servers & Restart, task closed.  Force EDM to Open Up in Edge, task closed.  Deployed EDM/OpenSilver to production, task closed.  Update EDM Information in CMDB, task closed.  Test Production EDM Application, task closed.  Communication to Users to Reboot PCs, task closed.  Update Regional San Intranet EDM Links, task closed. | | * Team on standby post-implementation warranty period for one week, if needed til 6/24/2022. * Start compiling the final status report. * Complete the closing report. |

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| **Key Decisions** | **Decided by** | **Outcome** | **Status** |
| EDM Code Freeze | Jeff Barros | Approved | Decided – 12/21/2020 |
| IRS Form W-8BEN-E is the only form Userware needs to complete – a County of Sacramento Payee Data Record is not required for a foreign entity | Robert Salinas | N/A | Decided – 1/15/2021 |

| **Key Risks** | **Probability** | **Impact** | **Status** |
| --- | --- | --- | --- |
| No Key Risks to Report |  |  |  |

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| **Key Issues** | **Impact** | **Priority** | **Status** |
| No Key Issues to Report |  |  |  |