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| For the  |  |

 | **Project Status Report**Initiative-158: Replace SilverlightAs of 06/20/2022 | **Project Manager:** Elizabeth White**Project Sponsor:** Jeff Vail |

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| **Initiative Number:** 158 | **ETSC Priority:** N/A | **Project Target Completion Date:** 06/2022 | **Project Lifecycle:**  Execution |
| **Project Description:** Replace Silverlight before end of life October 2021 |
| **Scope:** | **GREEN = No issues** | **Schedule:** | **Red = 3rd Date Change** | **Resources:** | **GREEN = No issues** |

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| **Milestones** | **Start Date** | **End Date** | **Actual****Delivery Date** | **%****Complete** | **Actions/Comments** |
| Initiation | 12/09/2020 | 12/09/2020 | 12/09/2020 | 100% |  |
| Planning | 12/14/2020 | 09/30/2021 | 09/30/2021 | 100% |  |
| Execution | 01/04/2021 | 05/23/2022 |  | 99% |  |
| * System Testing
 | 04/12/2022 | ~~04/29/2022~~05/06/2022 | 05/17/2022 | 100% |  |
| * User Acceptance Testing
 | ~~05/02/2022~~~~05/09/2022~~05/17/2022 | ~~05/20/2022~~05/31/2022 | 05/31/2022 | 100% |  |
| * Implementation
 | 05/31/2022 | 06/30/2022 |  | 94% | Deployed EDM/OpenSilver to Production on Saturday, 6/18/2022. |
| Closing | 05/31/2022 | 06/30/2022 |  | 1% | Started |

| **IT Task #** | **Completed Tasks This Reporting Period** | **Planned Activities for Next Reporting Period** |
| --- | --- | --- |
| FN-231FN-664FN-668FN-667FN-666FN-218ITOPS-3609FN-661FN-669FN-662ITOPS-3608FN-235FN-236FN-663FN-665FN-232 | Completed Cutover Plan, task closed.1st Customer Notification of Systems Down Sent 6/6, Added Rollout of OpenSilver to Plant Calendar, task closed.2nd Customer Notifiction of Systems Down Sent 6/16, task closed.Initial meeting with Userware vendor on 6/15 regarding support plan.Slack Change-Notification, task closed.Notify IT Service Desk, task closed.Business Communication to Users-same day reminder, task closed.Snapshots of Production Servers, task closed.Backup EDM Production Website, task closed.Shut Down EDM, task closed.Install New Software on Production Servers & Restart, task closed.Force EDM to Open Up in Edge, task closed.Deployed EDM/OpenSilver to production, task closed.Update EDM Information in CMDB, task closed.Test Production EDM Application, task closed.Communication to Users to Reboot PCs, task closed.Update Regional San Intranet EDM Links, task closed. | * Team on standby post-implementation warranty period for one week, if needed til 6/24/2022.
* Start compiling the final status report.
* Complete the closing report.
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| **Key Decisions** | **Decided by** | **Outcome** | **Status** |
| EDM Code Freeze | Jeff Barros | Approved | Decided – 12/21/2020 |
| IRS Form W-8BEN-E is the only form Userware needs to complete – a County of Sacramento Payee Data Record is not required for a foreign entity | Robert Salinas | N/A | Decided – 1/15/2021 |

| **Key Risks** | **Probability** | **Impact** | **Status** |
| --- | --- | --- | --- |
| No Key Risks to Report |  |  |  |

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| **Key Issues** | **Impact** | **Priority** | **Status** |
| No Key Issues to Report |  |  |  |