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| D:\SASD RegionalSan\RS Logo.png | **Project Status Report**  **Regional San Maximo Upgrade & Support**  As of **10/25/2021** | **Project Manager:** Rudy Aguillio  **Project Sponsor:** Jeff Vail  **Business Owner:** Dean Wyley |

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| **Initiative Number: 143** | | **ETSC Priority:** N/A | | | **Project Scheduled Completion Date:** 03/31/2022 | | | | | | **Project Lifecycle:**  Planning | |
| **Project Description:**  Information Technology (IT) is overseeing a routine Maximo upgrade for both the Sacramento Regional County Sanitation District (Regional San) and the Sacramento Area Sewer District (SASD).  Initiative-143 is specific to the SASD Maximo upgrade from 7.6.0 to 7.6.1.2 (or the latest patch version at the time of development).  The IBM Maximo Asset Management framework has been in use by both the Sacramento Regional County District (Regional San) and the Sacramento Area Sewer District (SASD) as a web-based Computerized Maintenance Management System (CMMS) to perform enterprise assets management for several years.  Both districts upgraded to the current Maximo 7.6.0 in 2018 (SASD in April and Regional San in July).  IBM has formally announced that support for Maximo 7.6.0 will end in September 2021.  Extended support is possible at a cost, and may need to be applied for and then approved by IBM.  In addition, the IT Patch Standards call for IT to upgrade Maximo every 18-24 months. | | | | | | | | | | | | |
| **Scope:** | **GREEN = No Issues** | | | **Schedule:** | | | **GREEN = No Issues** | | | **Resources:** | | **Green = No Issues** |
| **Milestones** | | | **Start Date** | | | **End Date** | **Actual**  **End Date** | **% Complete** | **Actions/Comments** | | | |
| Project Plan/Schedule (Internal Draft) | | | 08/20/21 | | | 10/01/21 |  | 75% | Drafting of Project Plan and Schedule (Baseline) | | | |
| Contract Agreement Executed | | |  | | |  | 10/05/21 | 100% | Agreement No. 90000255 Maximo Upgrade & Support Services for Regional San | | | |

| **Completed Activities This Reporting Period** | **Planned Activities for Next Reporting Period** |
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| Submitted VPN access forms to Interloc to prepare for vendor access   * Initial Access granted (10/26) | * Prepare for project kick off and project planning. * Review Interloc Project Plan Draft * Discuss outstanding technical questions with Interloc (10/13) |
| Set up Project Planning Meeting(s) - continuous   * Include Confluence Walk-Thru * Include Jira and Big Picture framework Walk-Thru | * Continue Build-Out of Confluence Site for Planning Phase * Continue Build-Out of Jira Big Picture to coincide with Planning Epics/Tasks/Sub-Tasks |
| Received initial Project Schedule draft from Interloc | * Review both schedules to merge into one overall project schedule source. |
| CMMS updated Related Systems / Configuration Impacted Items listing and posted to Confluence   * Completed 10 of 19 HLR/BPM Sessions * 7 Deliverables Approved (53%) | * 6 more Related Systems / Configuration Impacted Items sessions (complete by 11/02) * We will continue to collaborate on the clarifying the scope of TRM’s support for the upgrade, as well as, any post-implementation support.   + Decide and document the scope in our Project Plan |
| CMMS presented an overview of the Maximo Applications Used (System Assessment) | * Hold multiple overview/side-chair sessions with CMMS SMEs to review how the applications are used (week of 11/01) |
| Began Engagement with TRM (Rules Manager) | * Verify TRM Resources and project milestone deliverables from them |

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| **Key Decisions** | **Date** | **Decided by** | **Outcome** | **Status** |
| PM Study Environment to be excluded from Upgrade scope and shut down | 03/23 | Eric Ruffner | Document as a verified assumption in Project log | Verified |
| Maximo 8 (Maximo Application Suite) will not be an option for this upgrade | 03/25 | Dan Boulger | Current infrastructure and overall readiness are not in place to support this version. IT will review and set the appropriate timeline for a move to this version | Verified |

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| **Key Risks** | **Probability** | **Impact** | **Status** |
| None |  |  |  |
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| **Key Issues** | **Impact** | **Priority** | **Status** |
| None |  |  |  |