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| D:\SASD RegionalSan\RS Logo.png | **Project Status Report**  **Regional San Maximo Upgrade & Support**  As of **07/12/2021** | **Project Manager:** Rudy Aguillio  **Project Sponsor:** Jeff Vail  **Business Owner:** Dean Wyley |

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| **Initiative Number: 143** | | **ETSC Priority:** N/A | | | **Project Scheduled Completion Date:** 03/31/2022 | | | | | | **Project Lifecycle:**  Planning | |
| **Project Description:**  Information Technology (IT) is overseeing a routine Maximo upgrade for both the Sacramento Regional County Sanitation District (Regional San) and the Sacramento Area Sewer District (SASD).  Initiative-143 is specific to the SASD Maximo upgrade from 7.6.0 to 7.6.1.2 (or the latest patch version at the time of development).  The IBM Maximo Asset Management framework has been in use by both the Sacramento Regional County District (Regional San) and the Sacramento Area Sewer District (SASD) as a web-based Computerized Maintenance Management System (CMMS) to perform enterprise assets management for several years.  Both districts upgraded to the current Maximo 7.6.0 in 2018 (SASD in April and Regional San in July).  IBM has formally announced that support for Maximo 7.6.0 will end in September 2021.  Extended support is possible at a cost, and may need to be applied for and then approved by IBM.  In addition, the IT Patch Standards call for IT to upgrade Maximo every 18-24 months. | | | | | | | | | | | | |
| **Scope:** | **GREEN = No Issues** | | | **Schedule:** | | | **GREEN = No Issues** | | | **Resources:** | | **Green = No Issues** |
| **Milestones** | | | **Start Date** | | | **End Date** | **Actual**  **End Date** | **% Complete** | **Actions/Comments** | | | |
| Complete Consultant Interviews | | | 06/21/21 | | | 06/24/21 |  | 50% | 06/28: Interloc has requested to move back the interview period to allow for the necessary staff to attend.  We confirmed with the other finalists and elected to move the interview period to the week of 7/19/21, where both parties will be available.  Per Contracts, we confirmed that this is acceptable and communicated with the finalists appropriately  Meeting invites for 07/21/21 were sent to all 3 finalists | | | |
| Receive Vendor Questions and collaborate to respond to them | | | 05/20/21 | | | 06/03/21 | 06/03 | 100% | 05/12:  Project team agreed on the following dates:  The Revised Key Dates are as follow:   * Release of RFP = 05/13/21 * Questions Deadline = 05/20/21 * Posting of Addenda and Response to Question = 06/03/21 * Proposal Submittal Deadline = 06/10/21 * Consultant Interviews = 06/24/21 (Moved to 07/21/21) * Notice of Intent to Award = 07/01/21 | | | |
| Proposal Submittal Deadline | | | 05/13/21 | | | 06/10/21 | 06/10/21 | 100% | 5 proposals received | | | |
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| **IT Task #** | **Completed Activities This Reporting Period** | **Planned Activities for Next Reporting Period** |
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| TBD | Identified RS Maximo Upgrade Vendor Selection Committee:   * Thea Durbin * Eric Ruffner * Michelle McCostis * Dan Boulger * Rudy Aguillio | Set up Project Planning Meeting(s)   * Include Confluence Walk-Thru * Include Jira and Big Picture framework Walk-Thru |
|  | Created Excel Scoring Tool for Proposal Review and Interview scoring. | * Schedule to present in the next Project Plan Meeting (Date TBD) |
|  | Project Schedule Proposals:  TRM: 4 months  Interloc: 2 months  Maven: 5 months | * We will continue to collaborate on the clarifying the scope of TRM’s support for the upgrade, as well as, any post-implementation support. * Decide and document the scope in our Project Plan |
|  | Scheduled Interview Prep Meeting for 07/20/21 | * Continue Build-Out of Confluence Site for Planning Phase |
|  |  | * Continue Build-Out of Jira Big Picture to coincide with Planning Epics/Tasks/Sub-Tasks |
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| **Key Decisions** | **Date** | **Decided by** | **Outcome** | **Status** |
| PM Study Environment to be excluded from Upgrade scope and shut down | 03/23 | Eric Ruffner | Document as a verified assumption in Project log | Verified |
| Maximo 8 (Maximo Application Suite) will not be an option for this upgrade | 03/25 | Dan Boulger | Current infrastructure and overall readiness are not in place to support this version. IT will review and set the appropriate timeline for a move to this version | Verified |

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| **Key Risks** | **Probability** | **Impact** | **Status** |
| None |  |  |  |
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| **Key Issues** | **Impact** | **Priority** | **Status** |
| None |  |  |  |