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| **D:\SASD RegionalSan\Joint Logo.png** | **Project Status Report**  **Regional San Maximo Upgrade & Support**  As of **04/16/2021** | **Project Manager:** Rudy Aguillio  **Project Sponsor:** Jeff Vail  **Business Owner:** Dean Wyley |

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| **Initiative Number: 143** | | **ETSC Priority:** N/A | | | **Project Scheduled Completion Date:** TBD | | | | | | **Project Lifecycle:**  Initiation | |
| **Project Description:**  Information Technology (IT) is overseeing a routine Maximo upgrade for both the Sacramento Regional County Sanitation District (Regional San) and the Sacramento Area Sewer District (SASD).  Initiative-143 is specific to the SASD Maximo upgrade from 7.6.0 to 7.6.1.2 (or the latest patch version at the time of development).  The IBM Maximo Asset Management framework has been in use by both the Sacramento Regional County District (Regional San) and the Sacramento Area Sewer District (SASD) as a web-based Computerized Maintenance Management System (CMMS) to perform enterprise assets management for several years.  Both districts upgraded to the current Maximo 7.6.0 in 2018 (SASD in April and Regional San in July).  IBM has formally announced that support for Maximo 7.6.0 will end in September 2021.  Extended support is possible at a cost, and may need to be applied for and then approved by IBM.  In addition, the IT Patch Standards call for IT to upgrade Maximo every 18-24 months. | | | | | | | | | | | | |
| **Scope:** | **GREEN = No Issues** | | | **Schedule:** | | | **GREEN = No Issues** | | | **Resources:** | | **Green = No Issues** |
| **Milestones** | | | **Start Date** | | | **End Date** | **Actual**  **End Date** | **% Complete** | **Actions/Comments** | | | |
| Submitted Final RS Maximo Upgrade RFP for Contracts Review | | | 03/24/21 | | | 03/24/21 | 04/09/21 | 100% | 04/15: Heather Luke noted that she would take the lead for both Maximo Upgrade RFPs for Contracts. Confirmed request to distribute the RFP as soon as possible (per distribution of other related Maximo RFPs)  04/09: Sent Final Draft to Contracts for their review | | | |
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| **IT Task #** | **Completed Activities This Reporting Period** | **Planned Activities for Next Reporting Period** |
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| TBD | * Submitted Final RS Maximo Upgrade RFP for Contracts review | * Monitor response from Contracts review of the Core Maximo Upgrade/Support RFP |
| TBD | * Project Charter Review Complete | * Confirm date for Project Kick-off and Planning Schedule |
| TBD | * Updated a list of potential vendors in Confluence * <https://confluence.sacsewer.com/display/INIT166/Vendor+Search> | * Add a corresponding task/sub-task to send out communications once Contracts posts the issue(s) |
| TBD | * Met with TRM to level-set on Upgrade services needed (04/16) * Requested SOW/Cost Estimates for RM requirements | * TRM will provide an SOW and time duration for necessary requirements for RM assistance with Maximo Upgrades (2 separate estimates; 1 for each district) * TRM will provide an assessment for LOE and time duration to meet other RM requirements (including Rule File re-organization and Source Control) not required for Maximo Upgrade |
| TBD | * Submitted request to IBM for a revised quote for extended support (for both district instances) | * Monitor for response; Response will be added as a variable to Planning and the Project Plan |
|  |  | * Continue Build-Out of Confluence Site for Planning Phase |
|  |  | * Continue Build-Out of Jira Big Picture to coincide with Planning Epics/Tasks/Sub-Tasks |
|  |  | * Create Jira Tasks for Work In Progress (WIP) |

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| **Key Decisions** | **Date** | **Decided by** | **Outcome** | **Status** |
| PM Study Environment to be excluded from Upgrade scope and shut down | 03/23 | Eric Ruffner | Document as a verified assumption in Project log | In Progress (Need confirmation from Dean to close) |
| Maximo 8 (Maximo Application Suite) will not be an option for this upgrade | 03/25 | Dan Boulger | Current infrastructure and overall readiness are not in place to support this version. IT will review and set the appropriate timeline for a move to this version | Verified |

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| **Key Risks** | **Probability** | **Impact** | **Status** |
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| **Key Issues** | **Impact** | **Priority** | **Status** |
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