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| D:\SASD RegionalSan\RS Logo.png | **Project Status Report**  **Regional San Maximo Upgrade & Support**  As of **1/14/2022** | **Project Manager:** Andrea Leigh  **Project Sponsor:** Jeff Vail  **Business Owner:** Dean Wyley |

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| **Initiative Number: 143** | | **ETSC Priority:** N/A | | | **Project Scheduled Completion Date:** 03/31/2022 | | | | | | **Project Lifecycle:**  Planning | |
| **Project Description:**  Information Technology (IT) is overseeing a routine Maximo upgrade for both the Sacramento Regional County Sanitation District (Regional San) and the Sacramento Area Sewer District (SASD).  Initiative-143 is specific to the SASD Maximo upgrade from 7.6.0 to 7.6.1.2 (or the latest patch version at the time of development).  The IBM Maximo Asset Management framework has been in use by both the Sacramento Regional County District (Regional San) and the Sacramento Area Sewer District (SASD) as a web-based Computerized Maintenance Management System (CMMS) to perform enterprise assets management for several years.  Both districts upgraded to the current Maximo 7.6.0 in 2018 (SASD in April and Regional San in July).  IBM has formally announced that support for Maximo 7.6.0 will end in September 2021.  Extended support is possible at a cost, and may need to be applied for and then approved by IBM.  In addition, the IT Patch Standards call for IT to upgrade Maximo every 18-24 months. | | | | | | | | | | | | |
| **Scope:** | **GREEN = No Issues** | | | **Schedule:** | | | **GREEN = No Issues** | | | **Resources:** | | **Yellow = Vendor Resource** |
| **Milestones** | | | **Start Date** | | | **End Date** | **Actual**  **End Date** | **% Complete** | **Actions/Comments** | | | |
| Project Plan/Schedule (Integrated) MPP Revised | | | 12/29/21 | | | 01/03/21 |  | 95% | **1/14/22**: Having just taken over this project 1/10/22 – I will need to review the schedule in more detail and provide an update on this in the next period. The schedule does appear to have all milestones and most tasks accounted for – just not dates assigned to them. | | | |
| Complete DEV Upgrade | | | 11/04/21 | | | **01/07/21** |  | 85% |  | | | |
| Complete TEST Upgrade | | |  | | |  |  | 0% |  | | | |
| Complete UAT Prep | | |  | | |  |  | 0% |  | | | |
| Complete UAT | | |  | | |  |  | 0% |  | | | |
| Complete PROD Upgrade | | |  | | |  |  | 0% |  | | | |

| **Completed Activities This Reporting Period** | **Planned Activities for Next Reporting Period** |
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| Vendor completed the re-upgrade of DEV  Vendor completed the configurations in DEV  Show & Tell from Interloc (vendor) on progress of DEV | * Complete Validation of DEV environment * Stand up TEST server cluster * Begin the Upgrade of the TEST environment |
| Establish Code and Configuration Freeze to coincide with the start of TEST Upgrade | Delayed code-freeze due to schedule changes for TEST environment |
| UAT Planning work/Business Stand-up meetings established | Continue UAT Test Script/Case Documentation |

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| **Key Decisions** | **Date** | **Decided by** | **Outcome** | **Status** |
| PM Study Environment to be excluded from Upgrade scope and shut down | 03/23 | Eric Ruffner | Document as a verified assumption in Project log | Verified |
| Maximo 8 (Maximo Application Suite) will not be an option for this upgrade | 03/25 | Dan Boulger | Current infrastructure and overall readiness are not in place to support this version. IT will review and set the appropriate timeline for a move to this version | Verified |

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| **Key Risks** | **Probability** | **Impact** | **Status** |
| Vendor Technical resource has been in/out with family/personal issues for the past several weeks. He hasn’t been consistently able to complete deliverables on time. | Med | High | **1/14:** Met with Vendor PM & Technical resource and let them know if all DEV tasks aren’t completed and ready for IT Validation to begin by EOD 1/17/22; we need to have a new dedicated resource for this project. |
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| **Key Issues** | **Impact** | **Priority** | **Status** |
| None |  |  |  |