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 | **Final Project Status Report** Initiative-183: ITSD PortalAs of 04/06/2022 | **Project Manager:** Elizabeth White**Project Sponsor:** Jeff Vail |

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| **Initiative Number:** 183 | **ETSC Priority:** N/A | **Project Scheduled Completion Date:** 03/04/2022 | **Project Lifecycle:**  Closure |
| **Project Description:** Re-designing the current IT Service Desk Portal to better align with the changes IT is making to our current intake process flows. |
| **Scope:** | **GREEN = No issues** | **Schedule:** | **GREEN = No issues** | **Resources:** | **GREEN = No issues** |

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| **Milestones** | **Start Date** | **Schedule****End Date** | **Actual****End Date** | **% Complete** | **Actions/Comments** |
| Initiation | 07/29/2021 | 08/09/2021 | 09/02/2021 | 100% |  |
| Planning | 08/03/2021 | 10/29/2021 | 10/26/2021 | 100% |  |
| Execution | 07/14/2021 | 01/31/2022 | 04/06/2022 | 100% |  |
| Closing | 02/10/2022 | 02/28/2022 | 04/06/2022 | 100% |  |

| **IT Task #** | **Completed Tasks This Reporting Period** | **Planned Activities for Next Reporting Period** |
| --- | --- | --- |
| IT-3692INIT183-1 | Conducted project closing report review on 4/4/2022.Conducted system documentation review on 4/5/2022.Complete last video tutorial, task closed. | * None
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[https://confluence.sacsewer.com/display/INIT183/Risk+Log](https://confluence.sacsewer.com/display/INIT183/Risk%2BLog)

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| **Key Risks** | **Probability** | **Impact** | **Status** |
| No risks have been identified. |  |  |  |

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| **Key Issues** | **Impact** | **Priority** | **Status** |
| No Key Issues to Report |  |  |  |