	IT Monthly Status Report							

Date: 14-Sep-22
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Initiative	Priority	Project Start Date	Project Name	Status Last change date	Status Description	Target Completion Date	Customer Contact	Assigned PM	Notations, variances or Comments
29	High	5/2/2022	Rewrite RCTS	Closed/cancelled - 09/01/2022	Customer has instructed IT to discontinue work regarding the re-write of RCTS (Initiative 29). At this time, the CMMS group is investigating the possibility of Maximo supporting its regulatory programs and the ability to track compliance items.	N/A	Deborah Celestre	Shabab Shams	This project is cancelled and closed per customer's decision.
147	High	7/30/2021	Upgrade FileNet	Execution - 01/20/2022	Project milestones: #1 Initiate project - completed; #2 Plan project & hire vendor - completed; #3 Upgrade development environment - completed; #4 Upgrade test environment - in progress; expected completion date 9/23/2022; Note: We are on step 3 of 3.; #5 User Acceptance testing - in queue; expected completion date 10/21/2022; Note: Expected completion date to be confirmed with Regional San testers during 9/15/2022 meeting; #6 Upgrade production environment - in queue; expected completion date 11/4/2022; #7 Roll-out upgraded production environment - in queue.	11/14/2022	Dean Wyley	Dan Boulger	There are no issues blocking project progress. Prompt testing from Regional San staff will accelerate the completion of this project. The project Manager shall meet with the customer to determine if RDA/EDM will be needed after the upgrade has been completed since the new upgraded version may provide the functionality being currently provided by RDA/EDM software
157	Medium	3/1/2022	2019 SharePoint Intranet Sites upgrade	Execution - 06/06/2022	Project team is in preparation phase to prepare for upgrade from 2016 version to 2019 which requires moving of files linked to shares into SharePoint which will take users or IT approximately 90 days (estimated) to complete. Move of files is a requirement because the Edge browser won't open links to file shares.	12/15/2022	Jeff Vail	Cassandra Kline	Target completion date has been changed/delayed since it has been determined that all files linked to shares into SharePoint have to be moved to address the Edge browser's behavior when opening links to file shares from SharePoint.
166	High	1/4/2021	Upgrade SASD Maximo eco system	Execution - 11/01/2021	The performance testing last week resulted in a no go to move to production on the VMs. Based on test results and discussion with the customer, the project team is unanimously in agreement and has decided to not move forward to PROD on VM SQL cluster. We will need to wait for the hardware currently on order for which delivery is expected on or about 10/20/2022 but not yet confirmed.	1/18/2023	Luisa -Maria Gomez	Vu Pham	Hardware is on order with ETA of 10/20/2022
188	High	3/15/2022	Upgrade LIMS 12.9 to 13.2	Completed / Closed	Completed	N/A	Srivi Ramamoorthy	Shabab Shams	Successfully completed
191	High	8/2/2021	Sunset IE Support	Planning -09/01/2022	Due to discovery of applications and URL related technical issues during the execution phase, it has been determined that requirements need to be revised, documented and re-analyzed. Project team is working on preparing and documenting lists of items which have passed UATs and those which have been identified as problems with errors. This task is expected to be completed 09/26/2022 after which the project team shall discuss and finalize the revised plan by 10/06/2022 for execution.	TBD	Dan Boulger	Kerri Stewart	None
170	Medium	3/16/2022	Migration to Atlassian Cloud	Planning - 04/15/2022	Preparation for execution is in process to be completed by 09/30/2022. Start of execution is planned for 10/03/2022	3/17/2023	Jeff Vail	Liz White	None
195	Medium	5/20/2022	Develop RFP for ERP system	Initiation - 05/20/2022	Evaluation of the Proposals/bids from 8 vendors is in process by the six member evaluation team. 4 vendors have been short listed for presentations and interviews being scheduled for the week of 09/19/2022 with the goal of completing the evaluation process by 09/27/2022 and finalizing the intent to award by 10/03/2022	TBD	Matt Doyle	Kerri Stewart	Decision was made to put the bid out for a hiring consulting firm for the purpose of documenting the requirements, production of the RFP and for provision of assistance in evaluation and selection of ERP software vendors. **Evaluation team/committee for hiring of consulting company Re: RFP 9097: 1. Helen Hu; 2. Patrick Schroeder; 3. Dave Ocenosak; 4. Kerri Stewart; 5. Arshad Waheed; 6. John Hough**
196	Medium	6/30/2022	Zoom Virtual Platform Implementation	Execution-09/02/2022	Customer service is rolling out Zoom installation per plan beginning on 09/14/2022. The rollout shall be completed by 09/23/22 to 150 users	9/23/2022	Matt Doyle	Phillip Agee	N/A

ITSD**	Priority	Eval. Start Date	ITSD Title of Request	Status	Status Description			Assigned PM	Notations, variances or Comments
ITSD-12890	Medium	6/15/2022	SASD Maximo application Suite (MAS) 8 upgr and upgrade planning	Review	Currently, in the preliminary research and analysis phase of the project.	TBD	Luisa -Maria Gomez	Phillip Agee	Initial meetings with Dan Boulger, Maximo/IBM assigned representative are in process
ITSD-13533	Medium	6/15/2022	Regional SAN- Maximo 7.6.1 end of support and upgrade planning	Pending Business review by customer	Waiting for approval from Clarance Lunde	TBD	Clarence Lunde	Phillip Agee	Waiting for customer to complete business review and approve
ITSD-11426	High	5/6/2022	LIMS Lab Instrument Interface Conversion	Solution Analysis	Solution analysis work is in process and expected to be completed by 10/24/22	TBD	Srivi Ramamoorthy	Shabab Shams	None
ITSD-11589	High	5/12/2022	Lab Final Records Repository in FileNet	Solution Analysis	Solution analysis work is in process and expected to be completed by 09/21/22	TBD	Srivi Ramamoorthy	Shabab Shams	None
ITSD-11431	Medium	8/16/2022	Confluence Grant management system	Solution Analysis	Solution analysis process has been suspended until November 2022 per request from Carolyn Balazs who is the customer contact designated by Mike Huot.	TBD	Carolyn Balazs	Shabab Shams	None
ITSD-12235	Medium	5/12/2022	Add batch functionality features to RDA application	Submitted for ETSC review	Pending ETSC review and approval. The project team and the customer (Dean Wyley and documentation team) are in process of determining if this project will be needed after upgrade of FileNet to the newer version		Dean Wyley	Shabab Shams	Blocked until successful completion of Initiative-147
ITSD-11229	Medium	6/2/2022	Update the way Exec team handles policies for review	Completed / Closed	Completed	TBD	Matt Doyle	Arshad Waheed	N/A

** Only those ITSDs are reported here which have been identified as business priority with a BA/PM assigned by the IT management