IT Monthly Status Report

Initiative	Priority	Project Start Date	Project Name	Status Last change date	Status Description	Target Completion Date	Customer Contact	Assigned PM	Notations, variances or Comments
61	Medium	5/2/2022	Implement Document Repository (FileNet) for LAB Final Records	Initiation - 10/04/2022	Preparation of project charter is in process for approval of stakeholders	TBD	Srividhya Ramamoorthy	Shabab Shams	NONE
147	High	7/30/2021	Upgrade FileNet	Execution - 01/20/2022	**Project milestones:** #1 Initiate project - completed; #2 Plan project & hire vendor - completed; #3 Upgrade development environment - completed; #4 Upgrade test environment - **completed**; #5 User Acceptance testing in progress - expected completion date 10/21/2022; #6 Upgrade production environment - in progress -expected completion date 10/28/2022; #7 Roll-out upgraded production environment - in queue. Note: roll-out date to be scheduled after UAT is completed on10/21/22 (estimated)	11/18/2022	Dean Wyley	Dan Boulger	The IT project team has been given documents by Thea Durbin itemizing requirements pertaining to RDA/EDM functionality for IT to verify if new upgraded version would provide the functionality being currently provided by RDA/EDM software thus eliminating the need for RDA/EDM. ITSD-14134 "Assess off-the-shelf FileNet" entered by Thea Durbin is being reviewed by IT business analyst for this task in order to determine if RDA/EDM would be required after the FileNet upgrade has been completed
157	Medium	3/1/2022	2019 SharePoint Intranet Sites upgrade	Execution - 06/06/2022	Project team is in preparation phase to prepare for upgrade from 2016 version to 2019 which requires moving of files linked to shares into SharePoint which will take users or IT approximately 90 days (estimated) to complete. Move of files is a requirement because the Edge browser won't open links to file shares. . **The project team is currently working on assisting users with moving files from shares into SharePoint.**	12/15/2022	Jeff Vail	Cassandra Kline	All files linked to shares into SharePoint have to be moved to address the Edge browser's behavior when opening links to file shares from SharePoint. Project team is assisting users with moving files into SharePoint
166	High	1/4/2021	Upgrade SASD Maximo eco system	Execution - 11/01/2021	Work in process through 11/01/2022: Continue to build out Maximo PROD; Validation of data synchronization process (test); Prepare for load/performance test # 2 on physical hardware and with Spatial configured in test; Continue with UAT	1/18/2023	Luisa -Maria Gomez	Vu Pham	Server hardware which was on order has been delivered/received. New data source API -Weather App has been purchased for implementation prior to production roll out
191	High	8/2/2021	Sunset IE Support	Planning -09/01/2022	Due to discovery of applications and URL related technical issues during the execution phase, it has been determined to roll out the implementation of Edge in two (2) phases. The first phase was rolled out on 10/12/2022 which defaults to the Edge browser and pushes out the Edge configuration for the outstanding apps that still require Edge compatibility mode or IE redirect. The apps/links that require this special handling will be reviewed to determine the requirements that need to be revised, documented and re-analyzed. A test plan will also be determined with the goal of minimizing the testing period. This task is expected to be completed 11/30/2022	1/31/2023	Dan Boulger	Kerri Stewart	None
170	Medium	3/16/2022	Migration to Atlassian Cloud	Planning - 04/15/2022	Preparation for execution is expected to be completed by 10/17/2022. Start of execution is scheduled to start during the week of 10/17/2022	2/27/2023	Jeff Vail	Liz White	Target completion date has been moved up from 03/17/2023 to 02/27/2023
195	Medium	5/20/2022	Develop RFP for ERP system	Initiation - 05/20/2022	Evaluation of the Proposals/bids from 8 vendors has been completed by the six member evaluation team. The six (6) member evaluation committee has determined Soft Resources, LLC to be the most qualified bidder in terms of meeting Districts requirement, therefore the evaluation committee intends to recommend that the Districts award this contract to Soft Resources, LLC on 10/17/2022	TBD	Matt Doyle	Arshad Waheed	Six member **evaluation team/committee for hiring of consulting company Re: RFP 9097: 1. Helen Hu; 2. Patrick Schroeder; 3. Dave Ocenosak; 4. Kerri Stewart; 5. Arshad Waheed; 6. John Hough**
196	Medium	6/30/2022	Zoom Virtual Platform Implementation	Completed / Closed	Completed	N/A	Matt Doyle	Phillip Agee	Successfully completed
192	Medium		Regional San Interceptor Documentation Migration to SASD Project	Ready to initiate/ On Hold	This project is blocked by initiative-147 and other FileNet related projects. The customer has agreed to delay the initiation of this project until FileNet upgrade has been completed	N/A	Amber Schalansky	Shabab Shams	This project is blocked by initiative-147 and shall be initiated after FileNet upgrade has been completed

ITSD**	Priority	Eval. Start Date	ITSD Title of Request	Status	Status Description		Assigned PM		Notations, variances or Comments
ITSD-6742	High	5/12/2022	Revise the IT Projects list Report	Execution	95% completed	10/31/2022	Luisa -Maria Gomez and Thea Durbin	Shabab Shams	None
ITSD-12433	High	8/9/2022	Servers and vendor accounts for flow monitoring data analysis software	Solution Analysis	Solution Analysis in process	TBD	Don La Franchi	Phillip Agee	Customer Managed project
ITSD-11426	High	5/6/2022	LIMS Lab Instrument Interface Conversion	Solution Analysis	Solution analysis work is in process and expected to be completed by 11/07/22	TBD	Srivi Ramamoorthy	Shabab Shams	Completion of solution analysis is delayed because of vendor's non-availability from 10/10/22 to 10/24/2022
ITSD-11589	High	5/12/2022	Lab Final Records Repository in FileNet	Closed/converted to initiative-61	Solution analysis was completed on 09/15/22. IT approval and ETSC approvals were obtained and the project has been initiated as initiative-61 as reported in the first section of this report	Closed/ completed	Srivi Ramamoorthy	Shabab Shams	Project has been initiated as initiative-61
ITSD-11431	Medium	8/16/2022	Confluence Grant management system	Solution Analysis	Solution analysis process has been suspended until November 2022 per request from Carolyn Balazs who is the customer contact designated by Mike Huot.	TBD	Carolyn Balazs	Shabab Shams	None
ITSD-12235	Medium	5/12/2022	Add batch functionality features to RDA application	Submitted for ETSC review	Pending ETSC review and approval. The project team and the customer (Dean Wyley and documentation team) are in process of determining if this project will be needed after upgrade of FileNet to the newer version		Dean Wyley	Shabab Shams	Blocked until successful completion of Initiative-147

** Only those ITSDs are reported here which have been identified as a higher priority by the customer

Note: Two (2) ITSDs; ITSD-12890 and ITSD-13533 listed on previous month's report have been removed from this report dated October 14, 2022 because these two have not been identified as "high priority" by the customers