

IT Monthly Status Report

Date: 15-Aug-22
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| Initiative | Priority | Project Start Date | Project Name | Status Last change date | Status Description | Target Completion Date | Customer Contact | Assigned PM | Notations, variances or Comments |
|------------|----------|--------------------|--|-------------------------------------|---|------------------------|--------------------|-----------------|--|
| 29 | High | 5/2/2022 | Rewrite RCTS | Planning- 07/13/2022 | On 07/13/2022, it was decided by the IT Management that the assigned PM step back from execution and first complete missing documentation pertaining to planning phase as per approved IT project management processes. When back in planning phase and during internal IT review on 08/09/2022, it was determined and decided by IT Management that instead of pursuing the rewrite of RCTS, the BA/PM should research and evaluate if a vended application can meet the needs. | TBD | Deborah Celestre | Shabab Shams | Assigned BA/PM is in process of researching and evaluating availability of an appropriate vended application software |
| 147 | High | 7/30/2021 | Upgrade FileNet | Execution - 01/20/2022 | Development environment: IT completed reconfiguring EDM (and other custom-built applications that require FileNet) to point to the new version of FileNet. Unit testing is 90% complete. No required code changes have been identified so far. Test environment: IT completed reconfiguring EDM (and other custom-built applications that require FileNet) to point to the new version of FileNet. During configuration, IT identified a missing requirement: MS Office 2010 needs to be on the server that hosts EDM. MS Office 2010 installation files are no longer available. As a workaround, IT will move EDM back to the legacy server (where MS 2010 was installed years ago) until a permanent solution can be implemented post-upgrade. This workaround will have no impact on end users after the upgrade. | 12/15/2022 | Dean Wyley | Dan Boulger | The target completion date has been changed/delayed from 11/2022 to 12/2022 because reconfiguring EDM to point to the new version of FileNet in the test and development environment took longer than scheduled. |
| 157 | Medium | 3/1/2022 | 2019 SharePoint Intranet Sites upgrade | Execution - 06/06/2022 | User acceptance testing is almost complete. There are currently no major issues to report for the 2019 version of SharePoint. Upgrade has been delayed see comments. | 9/15/2022 | Jeff Vail | Cassandra Kline | Target completion date will be changed/delayed until customer requested analysis can be completed and a solution option has been finalized regarding the Edge browser's behavior when opening links to file shares from SharePoint. |
| 166 | High | 1/4/2021 | Upgrade SASD Maximo eco system | Execution - 11/01/2021 | Building of test environment is in process. Spatial vendor is in process of development and performing re-configuration work in DEV. GIS TEST environment is in progress as per plan. User Acceptance preparation work is in process. | 10/31/2022 | Luisa -Maria Gomez | Vu Pham | None |
| 188 | High | 3/15/2022 | Upgrade LIMS 12.9 to 13.2 | Execution - 06/15/2022 | It is in execution phase. Test environment has been upgraded. UAT is in progress | 8/15/2022 | Srivi Ramamoorthy | Shabab Shams | Completion of upgrade is expected on 08/15/2022 three weeks ahead of previously targeted completion date |
| 191 | High | 8/2/2021 | Sunset IE Support | Halted -08/10/2022 | Due to discovery of applications and URL related technical issues during the execution, it has been determined that requirements need to be revised, documented and re-analyzed so the project status has been changed from execution to Halted. Please see comments in the column "Notations, Variances or comments" | TBD | Dan Boulger | Kerri Stewart | See "status". The project execution has been halted. Kerri Stewart has replaced Vu Pham and the Project Manager. Due to discovery of application and URL related technical issues during execution, the UAT has been halted. BA/PM is working with customer and technical team to explore options to either complete, split or revisit the project |
| 170 | Medium | 3/16/2022 | Migration to Atlassian Cloud | Planning - 04/15/2022 | Planning/preparation - Upgrading JIRA software, developing custom software API (interfaces), Performing data clean-up, Creating test plans - Execution is planned to begin on September 05, 2022 | 3/17/2023 | Jeff Vail | Liz White | None |
| 195 | Medium | 5/20/2022 | Develop RFP for ERP system | Initiation - 05/20/2022 | Proposals/bids from 8 vendors have been received and currently being evaluated by the evaluation team. Request for proposals for Consultant services for procurement of an ERP system (RFP No. 9097) was issued and published on websites of the Districts on June 15, 2022. A bidders conference was held on June 30, 2022. Due date for the proposals in July 20, 2022 | TBD | Matt Doyle | Kerri Stewart | Decision was made to put the bid out for a hiring consulting firm for the purpose of documenting the requirements, production of the RFP and for provision of assistance in evaluation and selection of ERP software vendors. |
| 196 | Medium | 6/30/2022 | Zoom Virtual Platform Implementation | Initiation-07/21/2022 | Kickoff meeting is scheduled for 08/18/2022. This project shall replace the GoToMeeting tool with the government version of Zoom called Zoom Gov for both the Regional San and Sacramento Area Sewer District (SASD) districts | TBD | Matt Doyle | Phillip Agee | A draft timeline has been provided in the project space in Confluence which dependent on the submission of the purchase request taking place after the kick-off meeting which is scheduled for 8/18/2022. Zoom Trial licenses currently in use expire on 08/26/2022. BA/PM is working with Zoom to find an interim solution |
| ITSD** | Priority | Eval. Start Date | ITSD Title of Request | Status | Status Description | | | Assigned PM | Notations, variances or Comments |
| ITSD-12890 | Medium | 6/15/2022 | SASD Maximo application Suite (MAS) 8 upgr | Review | Currently, in the preliminary research and analysis phase of the project. | TBD | Luisa -Maria Gomez | Phillip Agee | Initial meetings with Dan Boulger, Maximo/IBM assigned representative are in process |
| ITSD-13533 | Medium | 6/15/2022 | Regional SAN- Maximo 7.6.1 end of support and upgrade planning | Pending Business review by customer | Currently, in the preliminary research and analysis phase of the project. | TBD | Clarence Lunde | Phillip Agee | Waiting for customer to complete business review and approve |
| ITSD-11426 | High | 5/6/2022 | LIMS Lab Instrument Interface Conversion | Solution Analysis | IT is working on their recommended solution for this request. | TBD | Srivi Ramamoorthy | Shabab Shams | BA work completion has been delayed because of non-availability of Shabab (BA/PM) due to vacation |
| ITSD-11589 | High | 5/12/2022 | Lab Final Records Repository in FileNet | Solution Analysis | IT is working on their recommended solution for this request. | TBD | Srivi Ramamoorthy | Shabab Shams | BA work completion has been delayed because of non-availability of Shabab (BA/PM) due to vacation |
| ITSD-11431 | Medium | 8/16/2022 | Confluence Grant management system | Solution Analysis | Kick off meeting is scheduled for 08/17/2022 | TBD | Carolyn Balazs | Shabab Shams | None |
| ITSD-12235 | Medium | 5/12/2022 | Add batch functionality features to RDA application | Approved for ETSC review | Pending ETSC review and approval | | Dean Wyley | Shabab Shams | Blocked until successful completion of Initiative-147 |
| ITSD-11229 | Medium | 6/2/2022 | Update the way Exec team handles policies for review | Solution Analysis | Confluence based solution was presented and demonstrated to customer. The customer is currently considering pilot review using Confluence for a selected policy | TBD | Matt Doyle | Arshad Waheed | Waiting on customer feedback |

** Only those ITSDs are reported here which have been identified as business priority with a BA/PM assigned by the IT management