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| |  |  | | --- | --- | |  |  | | **Project Status Report**  Initiative-170: Migrate to Atlassian Cloud  As of 11/30/2022 | **Project Manager:** Elizabeth White  **Project Sponsor:** Jeff Vail |

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| **Initiative Number:** 170 | | | **ETSC Priority:** N/A | | **Schedule Completion Date:** 04/2023 | | | | | | | **Project Lifecycle:**  Execution | | |
| **Project Description:** Migrating Confluence, Jira, and Bitbucket server products to the Cloud. | | | | | | | | | | | | | | |
| **Scope:** | | **GREEN = No issues** | | **Schedule:** | | | **YELLOW=Schedule Change** | | | **Resources:** | | | **YELLOW=Resource Risk** | |
| **Milestones** | | | | **Schedule**  **Start Date** | | **Schedule**  **End Date** | | **Actual**  **End Date** | **% Complete** | | **Actions/Comments** | | | |
| Initiation | | | | 03/09/2022 | | 04/11/2022 | | 04/15/2022 | 100% | |  | | | |
| Planning | | | | 04/15/2022 | | 09/30/2022 | | 10/20/2022 | 100% | |  | | | |
| Execution | | | | ~~09/05/2022~~  ~~10/03/2022~~  10/17/2022 | | ~~02/28/2023~~  03/31/2023 | |  | 29% | |  | | | |
| * Phase 4 - Test | | | | 10/17/2022 | | ~~11/30/2022~~  01/31/2023 | |  | 33% | |  | | | |
| * + Test Migration #1 | | | | 10/17/2022 | | ~~11/30/2022~~  12/16/2022 | |  | 59% | |  | | | |
| * + Test Migration #2 | | | | 12/19/2022 | | 01/31/2023 | |  | 0% | | Test Migration #2 was Added to Schedule | | | |
| * Phase 5 - Migrate | | | | ~~12/01/2022~~  02/01/2023 | | ~~12/31/2022~~  02/28/2023 | |  | 0% | |  | | | |
| * Phase 6 - Launch | | | | ~~01/02/2023~~  03/01/2023 | | ~~01/31/2023~~  03/31/2023 | |  | 0% | |  | | | |
| Closing | | | | 04/03/2023 | | 04/28/2023 | |  | 0% | |  | | | |
| **IT Task #** | **Completed Tasks This Reporting Period** | | | | | | | **Planned Activities for Next Reporting Period** | | | | | |
| INIT170-3,17,28  INIT170-193  INIT170-205  INIT170-204  INIT170-200  INIT170-199  INIT170-201  INIT170-202  INIT170-213  INIT170-162  INIT170-207  INIT170-208  INIT170-210  INIT170-209  INIT170-214 | Execution: Phase 4 – Test (Test Migration #1)  Configure SSO using Atlassian Access, task closed.  Perform Confuence Migration using Confluence Migration Assistant, task closed.  Add SDASTAFF Re-writes, task closed.  Add Scriptrunner and JSU Automation Suite Re-writes, task closed.  Add Scriptrunner & JSU Automation Suite Re-writes for Amit, task closed.  Perform Manual Migrations for Confluence, task closed.  Perform Manual Migrations for Jira, task closed.  Run Jira Micro Repair on Confluence, task closed.  Validate Test Case #2 Worksheet 15: Confluence Migration, task closed.  The following bugs were logged during Test Migration #1:  Fix Sprint Issue with ITSD and other Projects, task closed.  Fix Default Permissions Schemes and Project Roles Issue, task closed.  Fix Error with Theme Extension Page View and Check on Card Customizations, task closed.  Fix Error with My Requests Extension, task closed.  Fix 504 Gateway Time-out During Asset Field Bulk Change, Development. | | | | | | | | | | | Continue Phase 4 – Test Migration #1, Start Test Migration #2 | |

[Initiative-170: Migrate to Atlassian Cloud Risk Log](https://confluence.sacsewer.com/display/INIT170/Risk+Log)

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| **Key Risks** | **Probability** | **Impact** | **Status** |
| Risk #2 – 6/9/2022. Theme Extension for Jira Service Desk does not exist in the Cloud. Update 9/29 from Atlassian: Theme extension has been developed. Developer needs more time to analyze the functionality. | Low-Med | High | Open |
| Risk #6 – 11/30/2022. Resource Risk. Amit Agarwal will be on vacation from 12/19/2022 to 1/17/2023. Test Migration #2 is currently scheduled to begin on 12/19/2022, the team is planning on mitigating this risk by having Amit start the migration & validation of Confluence before he leaves on vacation. | High | High, if unable to migrate | Open |

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| **Key Issues** | **Impact** | **Priority** | **Status** |
| No Key Issues to Report |  |  |  |