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| |  |  | | --- | --- | |  |  | | **Project Status Report**  Initiative-170: Migrate to Atlassian Cloud  As of 09/30/2022 | **Project Manager:** Elizabeth White  **Project Sponsor:** Jeff Vail |

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| **Initiative Number:** 170 | | | **ETSC Priority:** N/A | | **Schedule Completion Date:** 03/2023 | | | | | | | **Project Lifecycle:**  Planning | | | |
| **Project Description:** Migrating Confluence, Jira, and Bitbucket server products to the Cloud. | | | | | | | | | | | | | | | |
| **Scope:** | | **GREEN = No issues** | | **Schedule:** | | | **GREEN = No issues** | | | | **Resources:** | | | **GREEN = No issues** | |
| **Milestones** | | | | **Schedule**  **Start Date** | | **Schedule**  **End Date** | | | **Actual**  **End Date** | **% Complete** | | | **Actions/Comments** | | |
| Initiation | | | | 03/09/2022 | | 04/11/2022 | | | 04/15/2022 | 100% | | |  | | |
| Planning | | | | 04/15/2022 | | 09/30/2022 | | |  | 88% | | | In progress | | |
| * Phase 1 - Assess | | | | 04/15/2022 | | 06/30/2022 | | | 06/30/2022 | 100% | | |  | | |
| * Phase 2 - Plan | | | | 07/01/2022 | | 08/31/2022 | | | 07/11/2022 | 100% | | |  | | |
| * Phase 3 - Prep | | | | 08/01/2022 | | ~~08/31/2022~~  ~~09/30/2022~~  10/14/2022 | | |  | 80% | | | In progress | | |
| Execution | | | | ~~09/05/2022~~  ~~10/03/2022~~  10/17/2022 | | 02/28/2023 | | |  | 0% | | |  | | |
| Closing | | | | 03/01/2023 | | 03/17/2023 | | |  | 0% | | |  | | |
| **IT Task #** | **Completed Tasks This Reporting Period** | | | | | | | **Planned Activities for Next Reporting Period** | | | | | | |
| INIT170-2  INIT170-182  INIT170-14  AT-1003  INIT170-24  INIT170-135  INIT170-138  INIT170-176  INIT170-188  INIT170-35  INIT170-129  INIT170-125  INIT170-26  INIT170-164 | Planning  Develop Technical Requirements, task closed.  Atlassian Phase 3 – Prep  Upgrade Jiraprod to Jira Software 8.20 and JSD 4.20, task closed.  Complete Pre-Migration Items, task closed.  Tasks that need to be Re-Written  Insight Plugin  Re-write Database Import, task closed.  Learn New Tool – Solace, task closed (Lou).  Perform Data Cleanup  Delete Projects, Project Roles not Migrating to the Cloud, task closed.  Delete Fields, Field Configurations, Field Configuration Schemes not Migrating to the Cloud, task closed.  Create Test Plan  Create Test Accounts, task closed. | | | | | | | | | | | Continue Phase 3 – Prep for Migration | | |

[Initiative-170: Migrate to Atlassian Cloud Risk Log](https://confluence.sacsewer.com/display/INIT170/Risk+Log)

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| **Key Risks** | **Probability** | **Impact** | **Status** |
| Risk #2 – 6/9/2022. Theme Extension for Jira Service Desk does not exist in the Cloud. | Low-Med | High | Open |

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| **Key Issues** | **Impact** | **Priority** | **Status** |
| No Key Issues to Report |  |  |  |