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| |  |  | | --- | --- | |  |  | | **Project Status Report**  Initiative-170: Migrate to Atlassian Cloud  As of 07/31/2022 | **Project Manager:** Elizabeth White  **Project Sponsor:** Jeff Vail |

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| **Initiative Number:** 170 | | | **ETSC Priority:** N/A | | | **Schedule Completion Date:** 03/2023 | | | | | | | **Project Lifecycle:**  Planning | | | | |
| **Project Description:** Migrating Confluence, Jira, and Bitbucket server products to the Cloud. | | | | | | | | | | | | | | | | | |
| **Scope:** | | **GREEN = No issues** | | **Schedule:** | | | | **GREEN = No issues** | | | | **Resources:** | | | | **GREEN = No issues** | |
| **Milestones** | | | | | **Schedule**  **Start Date** | | **Schedule**  **End Date** | | | **Actual**  **End Date** | **% Complete** | | | **Actions/Comments** | | | |
| Initiation | | | | | 03/09/2022 | | 04/11/2022 | | | 04/15/2022 | 100% | | |  | | | |
| Planning | | | | | 04/15/2022 | | 09/30/2022 | | |  | 64% | | | In progress | | | |
| * Phase 1 - Assess | | | | | 04/15/2022 | | 06/30/2022 | | | 06/30/2022 | 100% | | |  | | | |
| * Phase 2 - Plan | | | | | 07/01/2022 | | 08/31/2022 | | | 07/11/2022 | 100% | | |  | | | |
| * Phase 3 - Prep | | | | | 08/01/2022 | | 08/31/2022 | | |  | 20% | | | In progress | | | |
| Execution | | | | | 09/05/2022 | | 02/28/2023 | | |  | 0% | | |  | | | |
| Closing | | | | | 03/01/2023 | | 03/17/2023 | | |  | 0% | | |  | | | |
| **IT Task #** | **Completed Tasks This Reporting Period** | | | | | | | | **Planned Activities for Next Reporting Period** | | | | | | | |
| INIT170-2  INIT170-8  INIT170-15  INIT170-96  INIT170-56  INIT170-97  INIT170-13  INIT170-21  INIT170-95  INIT170-22  INIT170-23  INIT170-38  INIT170-14  INIT170-1001  INIT170-1002  INIT170-137  INIT170-148  INIT170-151  INIT170-149  INIT170-144  INIT170-150  INIT170-146  INIT170-26 | Planning  Developed Project Management Plan, task closed.  Reviewed Project Management Plan with team, task closed.  Obtained Project Management Plan approval, task closed.  Develop Requirements, task closed.  Review Requirements, task closed.  Atlassian Phase 2 – Plan  Evaluate Confluence and Jira Data, task closed.  Determine Full vs. Partial Data Migration, task closed.  Determine Data Migration Strategy, task closed.  Compare & Choose a Migration Method, task closed.  Develop Disaster Recovery Plan, task cancelled.  Atlassian Phase 3 – Prep  Upgrade Jiratest to Jira Software 8.20 and JSD 4.20, task closed.  Review Jiratest Upgrade to Jira 8.20 and JSD 4.20, task closed.  Adaptavist ScriptRunner for Jira  Re-write ITSD: Set Supervisor, task closed  Re-write Severity, task closed.  Re-write ITSD: Remove Organizations for Deactivate User Account Request, task closed.  Re-write ITSD: Set Service Request Priority using REST API, task closed.  Re-write ITSD: Send ArcPad Related Email, task closed.  Re-write Remove Agents from Organization, task closed.  Create Test Plan, task closed. | | | | | | | | | | | | | | Continue Phase 3 - Prep | |

[Initiative-170: Migrate to Atlassian Cloud Risk Log](https://confluence.sacsewer.com/display/INIT170/Risk+Log)

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| **Key Risks** | **Probability** | **Impact** | **Status** |
| Risk #1 – 4/12/2022. BA resource is not available at this time to work on this project. | High | Low | Open |
| Risk #2 – 6/9/2022. Theme Extension for Jira Service Desk does not exist in the Cloud. | Low-Med | High | Open |
| Risk #3 – 6/9/2022. Insight Jira and Bitbucket Integration does not exist in the Cloud. | High | High | Closed |
| Risk #4 – 06/27/2022. SAML Single Sign-On for Jira cannot be migrated as there is not a Cloud version. | High | High | Closed |
| Risk #5 – 06/27/2022. User Profiles for Jira – no Cloud version or comparable alternative. | High | High | Open |

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| **Key Issues** | **Impact** | **Priority** | **Status** |
| No Key Issues to Report |  |  |  |