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| |  |  | | --- | --- | |  |  | | **Project Status Report**  Initiative-170: Migrate to Atlassian Cloud  As of 06/06/2022 | **Project Manager:** Elizabeth White  **Project Sponsor:** Jeff Vail |

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| **Initiative Number:** 170 | | **ETSC Priority:** N/A | | **Preliminary Completion Date:** 04/2023 | | | **Project Lifecycle:**  Planning | |
| **Project Description:** Migrating Confluence, Jira, and Bitbucket server products to the Cloud. | | | | | | | | |
| **Scope:** | **GREEN = No issues** | | **Schedule:** | | **GREEN = No issues** | **Resources:** | | **GREEN = No issues** |

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| **Milestones** | **Preliminary**  **Start Date** | **Preliminary**  **End Date** | **Actual**  **End Date** | **% Complete** | **Actions/Comments** |
| Initiation | 03/09/2022 | 04/11/2022 | 04/15/2022 | 100% |  |
| Planning | 04/15/2022 | 09/30/2022 |  | 26% | In progress |
| * Phase 1 - Assess | 04/15/2022 | 06/30/2022 |  | 35% |  |
| * Phase 2 - Plan | 07/01/2022 | 08/31/2022 |  | 0% |  |
| * Phase 3 - Prep | 09/01/2022 | 10/31/2022 |  | 0% |  |
| Execution | 10/03/2022 | 03/17/2023 |  | 0% |  |
| Closing | 03/23/2023 | 04/17/2023 |  | 0% |  |

| **IT Task #** | **Completed Tasks This Reporting Period** | **Planned Activities for Next Reporting Period** | |
| --- | --- | --- | --- |
| INIT170-55  INIT170-83  INIT170-53  INIT170-82  INIT170-84  INIT170-57  INIT170-59  INIT170-60  INIT170-62 | Phase 1 – Assess Continued  Evaluate BigPicture, BigPicture Enterprise, Big Template for Jira, task closed.  Evaluate Help Center Theme for Confluence, task closed.  Evaluate Adaptavist ScriptRunner for Jira, task closed.  Evaluate Draw.io Plugin for Confluence, task closed.  Evaluate Insight for Confluence, task closed.  Evaluate easyBI Reports and Charts for Jira, task closed.  Evaluate Epic Sum Up for Jira, task closed.  Evaluate GoEdit for Jira, task closed.  Evaluate Issue Matrix for Jira, task closed. | | Continue Assessment Phase |

[Initiative-170: Migrate to Atlassian Cloud Risk Log](https://confluence.sacsewer.com/display/INIT170/Risk+Log)

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| **Key Risks** | **Probability** | **Impact** | **Status** |
| Risk #1 – 4/12/2022. BA resource is not available at this time to work on this project. | High | Medium | Open |

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| **Key Issues** | **Impact** | **Priority** | **Status** |
| No Key Issues to Report |  |  |  |