|  |  |  |
| --- | --- | --- |
| D:\SASD RegionalSan\Joint Logo.png | **Project Status Report** **Application Rationalization**As of  **05/10/2021** | **Project Manager:** Rudy Aguillio**Project Sponsor:** Dan Boulger |

|  |  |  |  |
| --- | --- | --- | --- |
| **Initiative Number:** 182 | **ETSC Priority:** N/A | **Project Scheduled Completion Date:** TBD | **Project Lifecycle:**  Planning |
| **Project Description:** Analyzing application costs and high-level business requirements seeking opportunities to reduce the IT Budget. |
| **Scope:** | **GREEN = No Issues** | **Schedule:** | **GREEN = No Issues** | **Resources:** | **GREEN = No Issues** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Milestones** | **Start Date** | **Schedule End Date** | **Actual****End Date** | **% Complete** | **Actions/Comments** |
| Revised Charter (phase timelines per sponsor request on 5/6) | 05/06/21 | Open | 05/10/21 | 100% | * Confirmed changes with Andrea from our 5/6 stand-up meeting.
* Posted revised estimates and submitted back for Work Flow approval.
* Timelines for both Phase 1 and 2 moved up.
 |
| Application Portfolio List – Application Dispositioning*Link to Jira Dashboard:*<https://jira.sacsewer.com/secure/Dashboard.jspa?selectPageId=11306> | 04/01/21 | 06/30/21 |  | 58% | Of an initial count of 162 applications* 19 = Included
* 74 = Not Included

Updated Schedule End Date (for Phase 1a and 1b) per Revised Charter  |
| All Initial Meetings for IT-3443 have been set | 04/26/21 | Open | 04/30/21 | 100% | * Great response and follow through by both sides.
 |

| **IT Task #** | **Completed Activities/Issues This Reporting Period** | **Planned Activities for Next Reporting Period** |
| --- | --- | --- |
| IT-3443 | * [Customer email template](https://confluence.sacsewer.com/display/INIT182/Customer%2BEmail%2BTemplate%2BReview?src=contextnavpagetreemode) : Obtained approval from Jeff
* Confirmed SASD contacts with Luisa (who to send email queries to within SASD)
* Sent emails to SASD Contacts
* Sent emails to ISD and any other identified contacts
* Identified an additional 42 applications (New total = 162 to be dispositioned)
 | * Continue working on individual tasks/disposition of applications
* Confirm Jira tracking/metrics are working in the dashboard
 |
| TBD | Began Project Plan Draft | * Continue Project Plan Draft
* Set a target date for Project Plan Draft Review
 |
| n/a | Added BA disposition column for more granular metrics and status definition:**Status/BA Status Legend:** **Not Started/Sent** = Sent email communication/Pending business response;  **In Progress/Scheduled** = Phase 1a Or 1b meeting scheduled; **In Progress/Requirements**= Phase 1a meeting completed/Pending Phase 2a meeting; **Parked/Phase 2** = Phase 1b meeting completed/Pending Phase 2b meeting;  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Key Risks** | **Probability** | **Impact** | **Status** |
| No Risks Identified  |  |  |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Key Issues** | **Impact** | **Priority** | **Status** |
| No Key Issues to Report |  |  |  |