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| D:\SASD RegionalSan\Joint Logo.png | **Project Status Report**  **Application Rationalization**  As of  **04/16/2021** | **Project Manager:** Rudy Aguillio  **Project Sponsor:** Dan Boulger |

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| **Initiative Number:** 182 | | **ETSC Priority:** N/A | | **Project Scheduled Completion Date:** TBD | | | **Project Lifecycle:**  Planning | |
| **Project Description:** Analyzing application costs and high-level business requirements seeking opportunities to reduce the IT Budget. | | | | | | | | |
| **Scope:** | **GREEN = No Issues** | | **Schedule:** | | **GREEN = No Issues** | **Resources:** | | **GREEN = No Issues** |

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| **Milestones** | **Start Date** | **Schedule End Date** | **Actual**  **End Date** | **% Complete** | **Actions/Comments** |
| Approved Project Charter | TBD | Open | 04/16/21 | 100% |  |
| Application Portfolio List – Application Dispositioning | 04/01/21 | 10/01/21 |  | 42% | Of an initial count of 120 applications   * 21% = Included * 21% = Not Included |
|  |  |  |  |  |  |

| **IT Task #** | **Completed Activities/Issues This Reporting Period** | **Planned Activities for Next Reporting Period** | |
| --- | --- | --- | --- |
| IT-3443 | * [Customer email template](https://confluence.sacsewer.com/display/INIT182/Customer+Email+Template+Review?src=contextnavpagetreemode) : Made additional changes to the email template per Jeff’s comments. | | * Obtain final approval from Jeff * Review who to initially send emails to * Work with Luisa to determine who will be contacts for SASD * Send emails to ISD contacts (TBD) * Continue to work through the CMDB list of applications to identify those that require an email communication with the customer. |
| TBD |  | | * Draft formal project plan |
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| **Key Risks** | **Probability** | **Impact** | **Status** |
| No Risks Identified |  |  |  |
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| **Key Issues** | **Impact** | **Priority** | **Status** |
| No Key Issues to Report |  |  |  |