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| **D:\SASD RegionalSan\Joint Logo.png** | **Project Status Report** **Incident/Critical Management**As of: **04/02/2021** | **Project Manager:** Rudy Aguillio**Project Sponsor:** Jeff Vail |

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| **Initiative Number: 166** | **ETSC Priority:** N/A | **Project Scheduled Completion Date:** TBD | **Project Lifecycle:**  Initiation |
| **Project Description:** Information Technology (IT) is overseeing a routine Maximo upgrade for both the Sacramento Regional County Sanitation District (Regional San) and the Sacramento Area Sewer District (SASD).  Initiative-166 is specific to the SASD Maximo upgrade from 7.6.0 to 7.6.1.2 (or the latest patch version at the time of development).The IBM Maximo Asset Management framework has been in use by both the Sacramento Regional County District (Regional San) and the Sacramento Area Sewer District (SASD) as a web-based Computerized Maintenance Management System (CMMS) to perform enterprise asset management for several years.  Both districts upgraded to the current Maximo 7.6.0 in 2018 (SASD in April and Regional San in July).IBM has formally announced that support for Maximo 7.6.0 will end in September 2021.  Extended support is possible at a cost, and may need to be applied for and then approved by IBM.In addition, the IT Patch Standards call for IT to upgrade Maximo every 18-24 months. |
| **Scope:** | **GREEN = No Issues** | **Schedule:** | **GREEN = No Issues** | **Resources:** | **Green = No Issues** |
| **Milestones** | **Start Date** | **End Date** | **Actual****End Date** | **% Complete** | **Actions/Comments** |
| SASD Maximo Upgrade and Support RFP: Submit to Contracts for Review Process | 02/16/21 | Open | TBD | 90% | 03/30: SASD will review starting on 04/0503/19: Latest and Final IT draft submitted to SASD for review |
| SASD Maximo Spatial Configuration and Support RFP: Complete IT Review | 03/11/21 | 03/19/21 | 03/19/21 | 100% | 03/30: SASD will review starting on 04/0503/19: Final IT review submitted to SASD |
| Project Charter: Draft submission to SASD for review | 03/24/21 | 04/02/21 | TBD | 80% | 03/30: SASD will be able to begin review on 04/05 |
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| **IT Task #** | **Completed Activities This Reporting Period** | **Planned Activities for Next Reporting Period** |
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| TBD | * Completed review and revisions to the Core Maximo Upgrade/Support RFP (3/19)
 | * Monitor SASD review of the Core Maxmio Upgrade/Support RFP
* Submit the Core Maximo Upgrade/Support RFP to Contracts (pending no changes from SASD)
 |
| TBD | * Completed review and provided comments to the Maximo Spatial Configuration and Support RFP (3/19)
 | * Monitor SASD submission of the Maximo Spatial Configuration and Support RFP to Contracts for review
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| TBD | * Created a list of potential vendors in Confluence (3/19)
* [https://confluence.sacsewer.com/display/INIT166/Vendor+Search](https://confluence.sacsewer.com/display/INIT166/Vendor%2BSearch)
 | * Add a corresponding task/sub-task to send out communications once Contracts posts the issue(s)
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| TBD | * Met with TRM to layout Upgrade services needed
* Provided answers to follow up questions
 | * Monitor responses from TRM for estimates on SOW for requested services.
* Draft a back-up plan/option to TRM for RM Scripting and Best Practices
 |
| TBD | * Submitted request to IBM for a revised quote for extended support (for both district instances)
 | * Monitor for response; Response will be added as a variable to Planning and the Project Plan
 |
|  |  | * Continue Build-Out of Confluence Site for Planning Phase
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|  |  | * Continue Build-Out of Jira Big Picture to coincide with Planning Epics/Tasks/Sub-Tasks
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|  |  | * Create Jira Tasks for Work In Progress (WIP)
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| **Key Risks** | **Probability** | **Impact** | **Status** |
| TRM ability to understand complex processes to meet our upgrade requirements | Low | TBD | 04/02: Recently discovered. IT will await TRM’s response to our latest email.A back up plan may involve utilizing Mark W. to help with RM scripting if TRM is unable to meet requirements. |
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| **Key Issues** | **Impact** | **Priority** | **Status** |
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