|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
|  |  |

 | **Project Status Report** Initiative-176: Project Request ManagementAs of 05/14/2021 | **Project Manager:** Elizabeth White**Project Sponsor:** Jeff Vail |

|  |  |  |  |
| --- | --- | --- | --- |
| **Initiative Number:** 176 | **ETSC Priority:** N/A | **Project Scheduled Completion Date:** TBD | **Project Lifecycle:**  Execution |
| **Project Description:** Improving our Service Model for requesting project work by distinguishing project work from incidents and service requests and designing a specific project request process to support and track the performance of project activities. |
| **Scope:** | **GREEN = No issues** | **Schedule:** | **GREEN = No issues** | **Resources:** | **GREEN = No issues** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Milestones** | **Start Date** | **Schedule End Date** | **Actual****End Date** | **% Complete** | **Actions/Comments** |
| Project Work Plan | 01/05/2021 | N/A |  |  | Continuous updates |
| Execution | 01/08/2021 | 02/01/2021 |  | 67% | In progress |

| **IT Task #** | **Completed Issues This Reporting Period** | **Planned Activities for Next Reporting Period** |
| --- | --- | --- |
| IT-2679IT-2681 | Business Case Evaluation template is out for sponsor final review and approval 4/19/2021 (Dan’s approved)Business Case Evaluation Checklist is out for sponsor final review and approval 4/7/2021 | * Obtain reviews and approvals for the Business Case Evaluation, Checklists and Template
 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Key Risks** | **Probability** | **Impact** | **Status** |
| No Risks Identified  | High | Low |  |
|  | Realized | Low |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Key Issues** | **Impact** | **Priority** | **Status** |
| No Key Issues to Report |  |  |  |